



Juniper Jaguars

“Jaguars are BOLD: Brave, Optimistic, Loyal, Determined”

PARENT/STUDENT HANDBOOK 2024/2025

375 Ellis St., Redding, CA 96001
(530) 225-0045
Juniper.reddingschools.net

- ~PLEASE CHECK THE WEBSITE FOR SCHOOL ACTIVITIES~
- ~PLEASE CHECK PARENT SQUARE/DOJO DAILY~
- ~SPECIAL EVENTS FLIERS ARE SENT HOME WITH STUDENTS AND ARE AVAILABLE IN OUR OFFICE~
- ~School Accountability Report Card (SARC) is available upon request~



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Mission, Vision, Shared Commitment, and Goal



Tag-line: Jaguars are BOLD: Brave, Optimistic, Loyal, Determined

Vision: To support and influence our students' LOVE of learning

Mission: To support all students in their own academic and personal achievement, to the greatest of their abilities, to overcome challenges and influence their love of learning!

Core beliefs:

- All students can learn to their highest levels
- We take collective responsibility for learning of all students
 - Literacy is our number one priority

Welcome Message

Welcome to Juniper! On behalf of the entire staff, I want to welcome you to a fantastic year at Juniper! Go Jaguars!

It is our job to prepare students for the future, to help them gain skills needed in the 21st Century, and make sure they are college and career ready. To make sure students are prepared, here are a few commitments from us:

- ❖ Staff members care about our families and students!
- ❖ You have dedicated teachers and staff who will take the time to get to know you, make connections with you, and care about your social and emotional well-being.
- ❖ Teachers and support staff will provide high quality instruction to make sure you learn what you need to learn.
- ❖ To reach your personal best, we will meet you where you are and provide whatever support necessary for you to be successful!
- ❖ Juniper will be a safe, clean, and friendly environment where you can learn free of bullying and violence.
- ❖ As a staff, we will model what we expect from you as a student and parent.

Here is what we expect from you:

No matter where you are on campus or representing as a Jaguar, you will be respectful, responsible, safe, and most importantly, KIND!

If you follow the school rules, you will be successful as a Jaguar and in life. Here's to an exciting year ahead!

GO JAGUARS!!!

Julie Reaves
Principal

Quick References

Office Phone: (530) 225-0045

Office Fax: (530) 225-0049

District Phone: (530) 225-0011

Regular Day

Grades TK-8: 8:30 a.m. – 2:45 p.m.

Early Release

Wednesdays 1:45 (except for the first and last Wednesday of the school year)

Tardies affect your learning. Additionally, many teacher/student activities take place first thing in the morning. Please be on time and ready to learn by 8:25 a.m.

Daily Schedule

8:00 a.m. Students arrive and go to the cafeteria for breakfast and then recess.

If eating at home, students can arrive at 8:25 and go straight to class.

8:30 a.m. School Begins

2:45 p.m. School Dismissal

2:45 p.m. - 6:00 p.m. After School Program

(1:45 p.m. - 6:00 p.m. on Wednesdays)

Juniper's campus opens at 8:00 am for breakfast. Students are expected to be in class by 8:30. **We have a walking school bus that meets at the Woodlands at 8:00.**

Students attending the After School Program must fill out an application and are expected to follow school rules.

Office Hours: 7:30 a.m. - 4:00 p.m.

Monica Spengler: Office Manager

Patty Lennon: Project Tech

Shelley Marshall: Health Clerk

Matthew Mendoza: Community Connect Coordinator

Tardy and Attendance letters will be sent out according to Ed. Code. This includes excused and unexcused tardies and absences.

Uninterrupted class time is important to learning, as we value BELL-to-BELL TEACHING. If you need to get a message to your child concerning a change in plans for after school care or transportation home we ask that this be communicated to the office no later than 12:45 p.m.

Every instructional minute counts!

Please plan family vacations and family time during school holidays.

We encourage you to schedule appointments for your child after school hours or on Wednesday afternoons after 1:45pm. If your child has an appointment during the school day, we ask that you bring your child to school before or after this appointment.

ATTENDANCE/ABSENCES/TARDIES

Ed Code Section 48200 Every student between the ages of 6 and 18 years - not exempted - must attend school full time. Verification of absences is necessary due to compulsory attendance law. The following are considered excused absences and still require written or verbal notification from a parent or guardian: illness, quarantine, medical, dental, optometric or chiropractic services, funeral attendance, or court appearance. Tardies must be verified verbally or in writing.

If your child is going to be absent, please call the school to notify us every morning your child will be absent. If not, please send a written verification on the day your child returns. It is the student's responsibility to request make-up work from the teacher for any missed class time.

A student may be put on an Independent Study Contract **in advance of three** or more consecutive days. Please contact the office to discuss an Independent Study Contract. Independent study work must be completed and turned in upon return for full attendance credit.

If a student is under a doctor's care and will be absent for two or more weeks, please call the school office to arrange for the services of a home and hospital teacher.

HEALTH INFORMATION

Medication: In the event your child requires medication during the school day, please contact our Health Clerk for the necessary paperwork for your doctor to complete. Any medication must be delivered to the Health Office by an adult. Additionally, students are prohibited from bringing any over-the-counter medications to school.

Head Lice: For the benefit of everyone, students will be excluded from school if they present with live lice. Please make it a point to regularly check your child's hair for the presence of lice.

Health Screenings: Various health screenings (vision, hearing) will be conducted throughout the year depending on the grade level.

TO AND FROM SCHOOL

Bus riders: Bus schedules are available at www.juniper.reddingschools.net. Bus riders must use their designated bus stop to get on and off the bus. We expect students to exhibit appropriate behavior on the bus. Citations and/or suspension from the bus will be issued due to misbehavior. *Show your Jaguar pride and keep your bus ride safe!*

Student drop off: Please pull forward to the crosswalk area in front of the office and wait for staff to walk students to the sidewalk. Be prepared to promptly exit the car before you enter the parking lot.

Student pick up: Pick up students at the end of the school day in our gym parking loop.

Students should NOT be picked up in the main parking lot by the school office.

Bicycles, inline skates, skateboards: It is a privilege to ride bicycles, inline skates, and skateboards to school. Walk your bikes, skates, and boards while on campus. Helmets must be worn **(it's the law)**. Lock your bikes in the bike rack. Boards may be stored in your classroom. Motorized scooters, roller skates, and Heelys are not allowed at Juniper due to safety and insurance reasons.

(School assumes NO responsibility for loss or damage to bicycles or boards)

~ Parents should discuss proper use of equipment and safety issues prior to allowing them to ride to school.

~ Use crosswalks

REMEMBER, YOU ARE A JAGUAR WHEN YOU ARE GOING TO AND FROM SCHOOL. SHOW YOUR SCHOOL PRIDE BY ACTING WITH RESPECT FOR YOURSELF AND OTHERS!

IF YOU HAVE A CHANGE OF ADDRESS OR EMERGENCY CONTACT INFORMATION, PLEASE CONTACT THE OFFICE.

For the protection of our school and student safety, when you enter campus during the school day, please check in with the office for a visitor pass. Employees have been directed to ask adults without a pass to obtain one while on campus.

We are only able to give student information to those listed on the emergency card. Students are only allowed to leave campus with an adult who is listed on the emergency card and has been signed out in the office.

FOOD SERVICE

All students attending Juniper School will be provided with a free breakfast and lunch. In the event a parent wishes to join their child for either of these meals, please check with the cafeteria for these costs.

ACADEMIC INTERVENTIONS

Assessments and data will be used to plan academic interventions. Students are placed in groups according to academic ability. Groups are monitored and switched around on an as needed basis. We want ALL of our students to grow at least one grade level each year in the areas of reading, writing, and math.

CELEBRATIONS

We believe in celebrating successes!!

There will be several assemblies throughout the year and we want parents to attend!

- Honor roll (4th - 8th grades)
- Awards for citizenship, academics, reading and improvement
 - Classroom celebrations
- Affirmations, positive phone calls and Positive Office Referrals

SPORTS/ATHLETICS

We offer a variety of sports programs here at Juniper and encourage our students to participate on teams or in clubs. An athletic participation packet will need to be completed before trying out and participating.

HOMEWORK

We believe that homework is an important part of our instructional program. Homework is assigned on a regular basis to help build responsibility, self-discipline and life-long learning habits. Reading and math facts are the focus. We expect students to complete homework in the timeframe assigned.

CHROMEBOOK AGREEMENT

Students and parents will need to sign a 1:1 Chromebook agreement before Chromebooks can be used at home (upper grades). Visit: www.juniper.reddingschools.net

ACADEMIC HONESTY

We expect Juniper students to act with integrity. Students are expected to approach their studies in a manner that is free of deceptiveness and fraud.

LIBRARY

The Juniper library is open to all students. It is a place to read, do homework, research special projects, and enjoy quality literature and popular printed material. Please be sure to check out books, read them, and return them on time! We are WILD about reading!

Appeals to these regulations may be made and considered by the principal when special circumstances exist.

PHONE MESSAGE SYSTEM/PARENT SQUARE/DOJO

Juniper's phone messaging system enables us to record, schedule, send, and track personalized voice messages to all of our families in a matter of minutes. We use this system to confirm absences, remind you of important school events, and alert you in case of emergencies.

We will be using school-wide PARENT SQUARE and Class Dojo as a means of daily communication.

SCHOOL WIDE DRESS CODE

Please be dressed appropriately to attend school. We expect our students to practice personal cleanliness and modesty. We are preparing for the business world, and dress codes are a way of promoting a safe learning community.

~ Label your name in your clothing.

- ~ Tank tops must be modest and have straps wide enough to cover undergarments.
- ~ Spaghetti straps, see-through fabric, bare midribs, racerback, halter or strapless tops are not appropriate.
- ~ Shorts, skirts, and dresses should be no shorter than fingertips, and must cover undergarments and buttocks.
- ~ Appropriate footwear must be worn for health and safety reasons. Shoes must be appropriate for walking, running, and various PE activities. All Footwear must have a back strap in grades K - 5. 6th - 8th grades may wear backless footwear provided they bring appropriate shoes for PE. Heelys and steel-toed boots are not allowed.
- ~ Clothing must be in good taste, modest, not distract from the educational climate, and must not be a safety concern to students, staff, or parents.
 - ~ Pants are to fit appropriately at the waist; undergarments covered.
 - ~ No loose fitting muscle shirts with oversized arm holes.
 - ~ No spandex pants, shorts, tops.
 - ~ Hats and hoods are allowed if worn appropriately and outside only.
- ~ Clothing, hairstyles, or makeup should not be detrimental to one's health and safety or the health and safety of others, or be disruptive to the educational process. Aerosol cans of hairspray, perfume, and hair color are not allowed at school.
- ~ Clothing that advertises illegal substances (cigarettes, alcohol, drugs, etc.), depicts violence, death, the macabre, sex, obscene acts, or anything considered offensive to another's race, creed, gender or religion are not acceptable. Clothing, footwear, graffiti, symbols, signs, etc. that are deemed as symbolic of gang affiliation by the administration are prohibited.
- ~ Any person(s) printed on clothing must also be dressed within the school dress code

NOTE: An inordinate amount of time can be spent on dress code violations. We are here to learn; therefore, to maximize time in the classroom, students who choose to violate the dress code will be given appropriate clothing to wear for the day.

UNIVERSAL SCHOOL RULES / SAFETY

- ~ Clothing, backpacks, and other personal items may be identified by the student's legal name. We do not allow drawings, symbols, or graffiti on these items or writing on one's body, including temporary tattoos.
 - ~ No gum allowed at school.
- ~ Cell phones and electronic devices (including watches) are to be turned off and stored in

backpacks unless directed otherwise by a staff member due to an academic activity.

First offense--confiscated and picked up by student at the end of day

Second offense -- confiscated and parent must pick up the device and both student and parent will review cell policy).

Third offense—phone no longer allowed at school.

~ We are not responsible for lost or stolen personal items on or near campus.

Keeping students safe is our number one priority, and it's everyone's responsibility. Threats and unsafe conduct will not be tolerated. Here is what students can do to stay safe:

- Walk in building areas.
- Keep hands and feet to self.
- Do not climb or jump from any feature of the facilities.

~ Spitting is unacceptable, unsanitary, and a possible health hazard.

~ Dangerous objects such as knives (switchblades, hunting, Swiss army, etc.), lighters, or firearms of any type are not allowed on the school premises.

~ Sexual harassment of any kind will not be tolerated and further action by administration or the School Board will be taken. All complaints will be taken seriously and investigated. (See sexual harassment definition and board policy at the end of the document).

~ Juniper is a tobacco, drug, vape and alcohol-free school.

~ No unauthorized selling of anything allowed

~ Bullying of any kind, including cyberbullying, will not be tolerated and further action by administration or the School Board will be taken. (See bullying definition and board policy at the end of the document).

To prevent bullying, students should follow the school rules that are set forth to keep them safe and healthy. Instruction in the classroom and other school activities that promote effective communication, social skills, conflict resolution, character education, respect for cultural and individual differences, self-esteem, assertiveness, and appropriate online behavior will be taught throughout the year.

IF BULLIED:

- ~ Stay calm
- ~ Look the bully in the eye
- ~ Speak in a strong clear voice and tell the bully to stop

Threats of violence will be taken seriously and may be referred to the police. All students are encouraged to report threats to an adult or call the Safety Hotline (1-877-422-7233) anytime they feel there might be a safety problem in our school or city.

WILLFUL DISOBEDIENCE, DEFIANCE AND DISRESPECT TOWARD ADULTS AT SCHOOL

Students are expected to comply with all reasonable requests and to follow directions when they are asked to do so by school personnel. If a student feels that they are being treated unjustly, he/she may see the school administration.

Courtesy is an expectation; abusive language or obscene gestures/or acts are not acceptable.

Students of the public school shall have the right to exercise freedom of speech and of the press, except that expression shall be prohibited which is obscene, libelous, or slanderous. Also prohibited shall be material which so incites students as to create a clear and present danger of the commission of unlawful acts on school premises or the violation of lawful school regulations, or the substantial disruption of the orderly operation of the school. (E.C. 48907 Student Rights and School Regulations)

OUT-OF-SCHOOL SUSPENSION

Out-of-school suspensions from school may range from 1-5 days. During this time of suspension, parents of suspended students are required to keep their children off all school grounds and away from school sponsored after-school activities, at home or under adult supervision. Parents are notified by telephone and in writing of a suspension. A conference with school administration will be required for students and/or parents upon their return to school.

SUSPENDABLE AND EXPELLABLE OFFENSES

According to California Ed Code, a student may be suspended or expelled for any of the following offenses:

- Causing or threatening to cause physical injury to another person
- Possession of a dangerous object (i.e. firearm, knife, explosive, etc.)
- Possession, use, distribution, or sale of alcohol, tobacco, drugs, or paraphernalia
 - Theft of personal or school property
 - Vandalism to personal or school property
 - Obscene act or habitual profanity/vulgarity
 - Sexual harassment
 - Bullying/cyberbullying
- Disruption of school activities or willful defiance of school personnel (Gr. 4-8)

The above includes while on campus, to and from school, and/or during school sponsored activities/events.

Serious offenses (physical injury to others, weapons, bullying, alcohol/drugs) will result in a referral to the School Attendance Review Board (SARB) and/or District. Students attending Juniper on an Interdistrict Agreement may have their agreement revoked.

STRUCTURED DAY/CHARACTER CONNECT/ACCOUNTABILITY PROJECT

In lieu of a suspension or detention, or for repeated behavior, students may be issued a Structured Day and Accountability Project.

CLASS / IN-SCHOOL SUSPENSION

In accordance with California Education Code, teachers have the authority to suspend a student assigned to their classroom for a period not to exceed two days. In certain disciplinary cases, students are kept at school and perform an “in-school suspension.” These suspensions are served in an alternative classroom and do not allow for any social interaction with peers.

8TH GRADE GRADUATION REQUIREMENTS

Graduating from 8th grade is a rite of passage at Juniper School. We have many exciting activities planned, including graduation, for our 8th grade students toward the end of the year and we want all 8th grade students to qualify and attend. According to Redding School District's standards for students' eligibility for a diploma of promotion at the end of eighth grade:

1. During the eighth grade year, be a full-time student who has achieved at least a 2.0 grade point average (GPA) and no “F” grades for the third trimester.
2. Students not earning a 2.0 GPA during the first trimester are considered to be on academic probation with a goal of at least a 2.0 GPA and no “F grades (requirement for the third trimester to promote/graduate) and maintain 90% school attendance.
3. A letter will be sent to the parents/guardians of each 8th grade student who is not meeting promotion standards at the end of each reporting period.

In order to be eligible to participate in graduation activities (including the ceremony, 8th grade field trip, and related activities) the student must:

1. Satisfy the requirements in #1 and #2 stated above.
2. Maintain 90% school attendance, with no truancies the last trimester.
3. Demonstrate good behavior in accordance with school rules during the student's entire 8th grade year. Disciplinary referrals, suspensions, or an alternative placement during the course of the student's 8th grade year due to behavior may result in restriction from graduation activities: graduation field trip, graduation party, and/or participation in the ceremony.
4. Turn in all textbooks, library books, Chromebook, sports jerseys, and pay any charges.

Problems outside the classroom should be taken directly to the school administration. Please do not hesitate to call the school any time you have a problem.

PARENTAL INVOLVEMENT / SUPPORT

Parental involvement means parental support, involvement, and engagement. **It is a significant factor in a child's success and achievement in school.** You can help us and your child by:

~ Making sure your child attends school regularly and arrives on time. Call the school office when your child is absent.

~ Read materials sent home and follow through as required/requested.

- ~ Notifying the office immediately of any changes in address or phone number.

COMPLAINTS

Please resolve a problem directly with the person involved before taking the problem any further. If the concern is with the teacher, parents should first approach the teacher. If the problem is not resolved, go to school administration.

ACADEMIC SUCCESS STRATEGIES

Stay organized

- ~ keep backpack clean (organize it once a week)
- ~ put papers in proper folders; don't just shove them in your backpack
 - ~ have your needed supplies
- ~ backpack packed and ready the night before school

Study

- ~ find a quiet place at home to study
- ~ eat a healthy snack so your mind is able to function properly
 - ~ use your resources
 - ~ break your homework into chunks
- ~ know how much time is required each evening for homework, activities, and other commitments

Keep Track of Assignments and Grades

- ~ check your grades weekly on Aeries and Google Classroom
- ~ use some sort of a planner/agenda

Pay Attention in Class

- ~ listen actively by looking at teacher
- ~ know how and where to turn in papers
- ~ know due dates for assignments and plan ahead
- ~ transition quickly and quietly from one activity to another
- ~ listen to the announcements and important intercom messages
 - ~ share during "good things"

Other

- ~ dress for success—school is your job
 - ~ be here on time and ready to learn
- ~ set goals with action steps and try to improve
- ~ be ready to work individually, with a group, or with a partner
 - ~ stay well rested and get plenty of sleep
 - ~ eat a healthy breakfast
- ~ get involved in sports and extracurricular activities
- ~ Get to know your classmates, teacher(s), and other staff



CODE OF CONDUCT - FOR PARENTS

For parents, the six pillars may also include the following:

Trustworthiness

Pick your child up on time • Keep your promises • Be honest with your children and others • Help your child with homework, but don't do it for them • Don't gossip • If you have a concern, speak directly with the people involved

Respect

Use respectful words and actions, especially with your children • Provide guidelines and firmness for children, but implement them with dignity and respect • Use good manners, not bad language • Deal peacefully with anger, insults and disagreements

Responsibility

Attend school activities • Review papers and information from school and return them in a timely manner • Model for your children taking accountability for your choices • Teach your child to be accountable for their choices

Fairness

Understand, follow, and support the school rules • Listen to others, especially your children • Do your part to help out at school • Don't blame others carelessly (including your children)

Caring

Be kind • Tell your children that you love them • Help people in need

Citizenship

Do your part to improve your school and community • Cooperate • Be involved in school • Be a good neighbor • Respect authority • Obey the traffic laws, including the parking lot at school

PARENT GUIDELINES

In order to establish an atmosphere of mutual respect and to provide a positive learning environment at Juniper, please follow the guidelines below:

To maintain order of our Bell-to-Bell teaching, it is important that extracurricular activities you would like to share with your child's class, especially pets or birthday celebrations, be arranged and approved by the teacher at least a day ahead of time.

In order to reduce classroom distraction, we do not allow balloons to be delivered to your child's classroom.

Please check into the office first before going to the classroom. The office will assist you in relaying messages or materials to your child to avoid any disruption to the

instructional program.

Teachers have the discretion to establish special rules for their class and have their own specific teaching style, which should be respected and followed.

You should academically support your child by teaching the responsibilities of academic success.

Assure your child completes homework and seeks help when needed.

Attend and participate in school events.

Encourage involvement in clubs and sports.

Please join the Parent Club or Site Council. Volunteer your time at school.



CODE OF CONDUCT - FOR STUDENTS

We expect our students to show kindness to all! Here are the six pillars of Character Counts:

Trustworthiness

Be honest • Don't deceive, cheat or steal • Be reliable – do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal – stand by your family, friends and community

Respect

Treat others with respect • Follow the Golden Rule • Be tolerant of differences • Use good manners, not bad language • Be considerate of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults and disagreements

Responsibility

Do what you're supposed to do • Persevere: keep on trying! • Use self-control • Be self-disciplined • Think before you act – consider the consequences • Be accountable for your choices

Fairness

Play by the rules • Take turns and share • Be open-minded; listen to others • Don't take advantage of others • Don't blame others carelessly

Caring

Be kind • Be compassionate and show you care • Express gratitude • Forgive others • Help people in need

Citizenship

Do your part to improve your school and community • Protect the environment • Cooperate • Stay informed • Vote • Be a good neighbor • Obey laws and rules • Respect authority

[Juniper Accountability pamphlet](#) -Behavior related information

[cell phone policy](#)



Parent Engagement Policy

[Parent Involvement Policy 2024/25](#)

Portrait of a Graduate

- [Portrait of a Graduate - Redding Elementary School District](#)



Bullying and Sexual Harassment

Board Policy

Bullying is an unwanted, aggressive behavior that involves a real or perceived imbalance of power between individuals with the intent to cause emotional or physical harm. Bullying can be physical, verbal, or social/relational and involves repetition or potential repetition of a deliberate act.

Cyberbullying includes the electronic creation or transmission of harassing communications, direct threats, or other harmful texts, sounds, or images. Cyberbullying also includes breaking into another person's electronic account or assuming that person's online identity in order to damage that person's reputation.

Examples of the types of conduct that may constitute bullying and are prohibited by the district include, but are not limited to:

1. Physical bullying that inflicts harm upon a person's body or possessions, such as hitting, kicking, pinching, spitting, tripping, pushing, taking or breaking someone's possessions, or making cruel or rude hand gestures
2. Verbal bullying that includes saying or writing hurtful things, such as teasing, name-calling, inappropriate sexual comments, taunting, or threats to cause harm
3. Social/relational bullying that harms a person's reputation or relationships, such as leaving a person out of an activity on purpose, influencing others not to be friends with someone, spreading rumors, or embarrassing someone in public
4. Cyberbullying, such as sending demeaning or hateful text messages or emails, sending rumors by email or by posting on social networking sites, or posting embarrassing photos, videos, web site, or fake profiles

(Board Policy 5131)

Human Trafficking Resources

The Commercial Sexual Exploitation of Children(CSEC)

<https://www.shastacapcc.org/commercial-sexual-exploitation-of-children>

Northern California Anti-Trafficking

<http://www.ncatcoalition.com/>

City of Redding, Report Human Trafficking

School Accountability Report Card (SARC) - a document available on line and a hard copy is available in the office for your viewing pleasure.

Language Acquisition Program

[RSD available language acquisition programs.pdf](#)

